

INFORMATION NOTICE

WORKFORCE SERVICES

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: US DOLETA 2007 FINANCIAL FORUM

This information notice announces a "2007 Financial Forum" training that is sponsored by the U.S. Department of Labor, Employment and Training Administration (US DOLETA). The forum will be held on December 11-14, 2007, at the San Francisco Airport Marriot, 1800 Old Bayshore Highway, Burlingame, California.

The US DOLETA is presenting this technical assistance and training conference to program, fiscal, and administrative staff. This conference will provide training on fiscal and administrative issues to better inform state and local staff about the US DOLETA financial grants management process.

Attendees must register for the 2007 Financial Forum with the contractor. To register for the Financial Forum or for additional conference information, including a sample agenda, go to: branchassoc.com/page.asp. There are no registration fees for this conference.

For hotel reservations call Marriot at 1-800-228-9290 or 1-650-692-9100 and mention the US DOLETA 2007 Financial Forum. Make reservations as soon as possible, as space is limited. The cutoff date for hotel registration is November 19, 2007.

/S/ BILL BURKE
Assistant Deputy Director
Workforce Services Branch

/S/ BOB HERMSMEIER
Chief
Workforce Services Division